



EXHIBITOR ACTION BULLETIN #3



At-A-Glance Show Information

Exhibitor 2006 Schedule

Move-In / Set-Up:

Friday, November 10*

3:00 pm – 4:30 pm

*Vehicles to be displayed

ONLY

Saturday, November 11*

9:00 am – 5:00 pm

*400 sq. ft or more

Sunday, November 12*

8:00 am – 5:00 pm

*All Exhibitors

Monday, November 13*

8:00 am – 3:00 pm

*All Exhibitors

Exhibit Schedule:

Tuesday, November 14

10:00 am – 6:00 pm

Wednesday, November 15

10:00 am – 6:00 pm

Thursday, November 16

10:00 am – 6:00 pm

Move-Out:

Thursday, November 16

6:01 pm – 11:00 pm

Friday, November 17

8:00 am – 3:00 pm

Hotel Information

For information regarding hotel rooms, visit www.geoint2006.com Click "Reserve Your Room Now" in the upper left hand corner.

Exhibitor Contact Information

If you have questions regarding your booth or any of the information presented in this Action Bulletin, please contact Kira Wilson at (703) 788 – 6743 or kira.wilson@usgif.org

Sponsorship Information

Contact Jeff Ley at (703) 788 – 6736 or jeff.ley@usgif.org

GEOINT 2006 Exhibitor Deadlines – Save \$\$ and order your items before the deadline!

ITEM	DEADLINE
Certificate of Insurance *	October 10, 2006
Exhibitor Appointed Contractor	October 10, 2006
Signs (Production)	October 27, 2006
Telecommunications / Internet	October 31, 2006
Electrical Service	October 31, 2006
Lead Retrieval	October 31, 2006
Rigging	October 31, 2006
Furniture Rental	November 3, 2006
Labor	November 3, 2006
Shipping to Advance Warehouse	November 3, 2006
Shipping to Show Site	Not before Nov. 11, 2006

* The certificate must name USGIF, the Gaylord Palms Resort & Conference Center and Brede Exposition Services as additional insured and be provided to USGIF at least 30 days before the proposed exhibit date.

GEOINT 2006 Advertising Deadline

Reservations for advertising space in this year's GEOINT 2006 Event Guide are due **TODAY**. Contact Jeff Ley by COB today to reserve your advertising space! (703) 788 – 6736. Advertisement submissions are due to Brady Lutsko by no later than **Oct. 16, 2006**. Advertising specifications and deadlines can be viewed at the following link:

http://www.geoint2006.com/ExpoSpon_ExhibRes.aspx

GEOINT 2006 Exhibit Hall Carpet Details

All public areas and aisles in the exhibit hall will be carpeted in black (new member area will have blue aisle carpet). ***All exhibitors must carpet their entire booth space.*** Exhibitors may either order carpet from Brede or bring their own carpet. Exhibitors can use any color carpet in their booth that they choose. If you have any questions regarding carpet, please contact Kira Wilson, Exhibitor Services at (703) 788 – 6743.

GEOINT 2006 Exhibit Hall Hours – UPDATED

Tuesday, November 14, 2006	10:00am – 6:00pm
Wednesday, November 15, 2006	10:00am – 6:00pm
Thursday, November 16, 2006	10:00am – 6:00pm

GEOINT 2006 Exhibitor Service Manuals Available

All order forms and information regarding exhibiting this year at GEOINT 2006 are all available online at the following site:

http://www.geoint2006.com/ExpoSpon_ESM.aspx

If you require a hard copy of the Exhibitor Service Manual, please contact Kira Wilson, via email kira.wilson@usgif.org to request one.